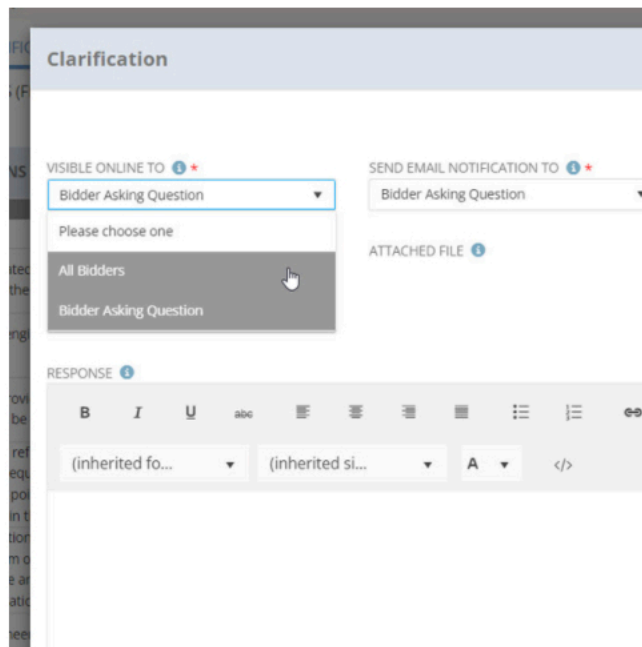


Inside This Issue...

- Best Practices for Answering Vendor Clarifications (Questions)
- Supported Browsers for PennBid Bidding Website
- How to Change Projects to *Awarded* Status



Answering Vendor Clarification Questions

When answering clarifications on your project, there are a few good practices to consider.

First, we highly recommend that you make the responses visible to all bidders. This provides transparency and all bidders will have access to the questions/answers for the project.

Second, we encourage you to only send email responses to the "Bidder Asking Question" rather than the entire bidder list.

You can find these two items and additional recommendations on our Answering Clarifications guide.

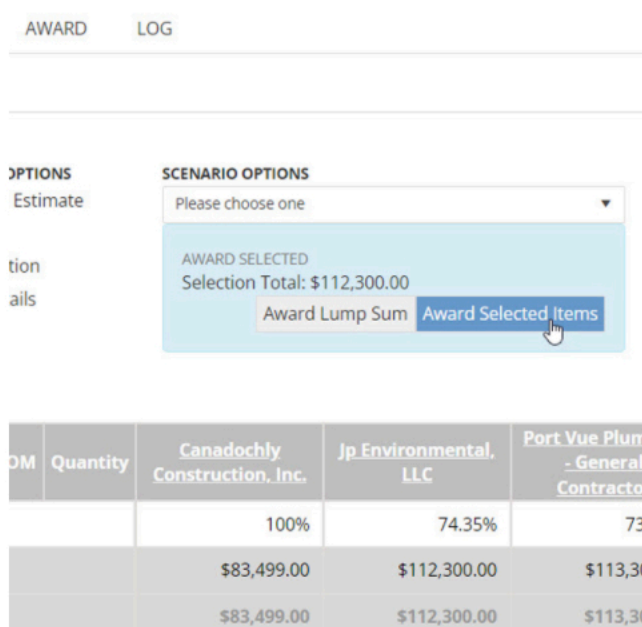
[DOWNLOAD ANSWERING CLARIFICATIONS GUIDE](#)

PennBid Supported Web Browsers

PennBid is supported by many browsers, including Chrome, Firefox, Safari, Opera, and Edge.

Internet Explorer is not recommended as it is no longer supported by Microsoft, and may cause some features to not work correctly.

If you experience any difficulty in the system, we recommend verifying that you are using Chrome, Firefox or Safari as a first step. Using recommended web browsers will promote the most efficient and positive User experience.



Updating Projects to Awarded Status

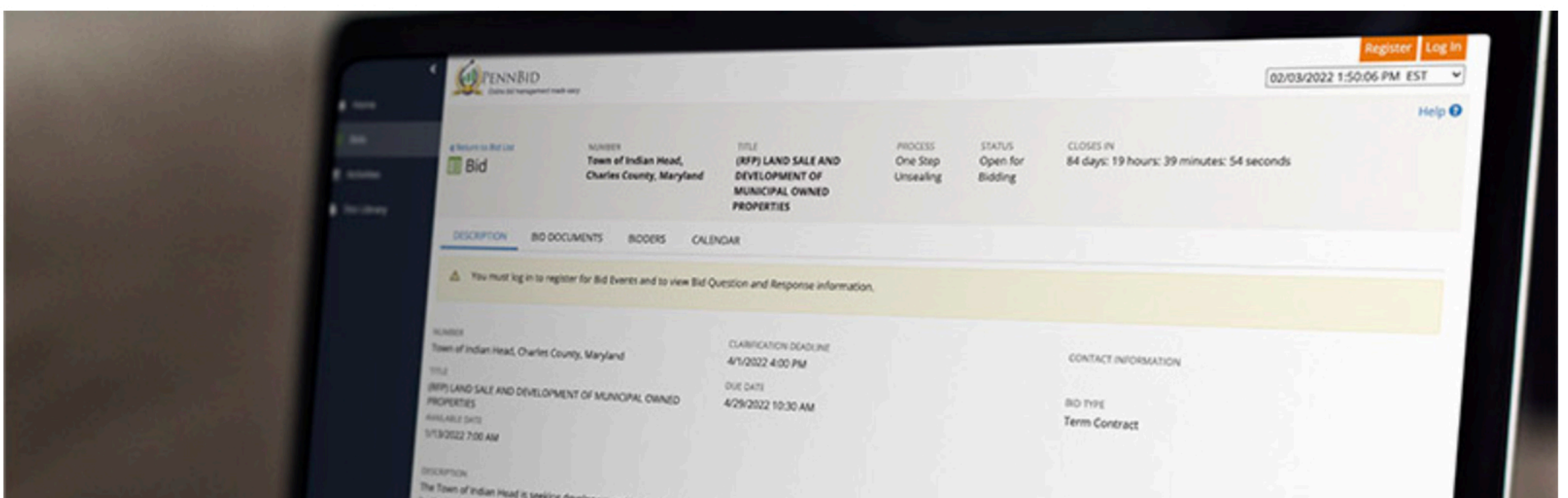
Projects that received bids but have not been updated with award information remain in "Pending Award" status. Once information about the contract value, the company awarded and date issued is added to the solicitation, then the project will be updated to "Awarded" status.

When projects are awarded, please remember to update the project with the award information and date.

Note that the awarding process temporarily disables the public visibility of results, which are easily reinstated.

These steps, along with other tips and options pertaining to awards are outlined in our Awarding Your Project guide.

[DOWNLOAD AWARDING YOUR PROJECT GUIDE](#)



For more useful tips and pointers, including training videos and "quick-guides", please visit the [Resource Center](#) on our website at www.pennbid.net.

PennBid is proudly endorsed by:

